



Code of Conduct

1. **Rationale**
2. **Purpose of the Code of Conduct**
3. **Staff at the European School Copenhagen**
4. **Parents and caregivers of children at the European School Copenhagen**
5. **Children at the European School Copenhagen**

1. Rationale

At the European School Copenhagen, we understand the importance of a strong working relationship and partnership between home and school. It is essential that we strive to maintain good relationships among staff, and between the school and parents and caregivers, through resolving issues that may arise from time to time. We know that our parents and their support of, and commitment to, the European School Copenhagen is key to the success of their child's journey with us.

All stakeholders must aim to be committed to our school values, which reflect the high expectations of our school community. We need to continuously model these values in order to support a peaceful and caring learning environment. The values of: Responsibility, Respect, Collaboration, Commitment, Curiosity and Empathy underpin our journey.

2. Purpose of the Code of Conduct

The purpose of this policy is to provide a reminder to all stakeholders about expected conduct so that we can work together to ensure a safe and supportive school environment for our children. It aims to ensure that staff are clear about the schools' standards and expectations of them. It also helps staff to deal appropriately with difficult and/or potentially compromising situations.

3. Staff at the European School Copenhagen

Staff can expect our parents, caregivers and visitors:

- to listen to and treat members of the school community with respect, therefore setting a good example of speech and behaviour.
- to positively demonstrate to children that parents/caregivers and staff work together to ensure the best for them.
- to support school policies.
- to ensure that their behaviour promotes the safety of all children in the school.
- to explain to their child/ren that the European School Copenhagen is a place for learning and that they should respect the rights of others to learn.



- to ensure their child attends school and is punctual.
- to work together with school staff for the benefit of children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive resolution, before coming to any conclusions.
- to understand that the school wants to hear and answer any feedback and concerns and that it should be communicated through the appropriate channels.
- will take an interest in what their child is learning, supporting the schools. philosophy of high expectations for all.
- to work with the school to find solutions in cases of unacceptable behaviour.
- to respect the working hours of the teacher and the time frame with which they have to reply.
- to respect the time and effort that goes into answering emails so to consider carefully the quantity of emails sent to the teacher.
- to consider the means of communication, in view of the complexity of the matter.

4. Parents and caregivers of children at the European School Copenhagen

The parents/caregivers can expect that:

- the staff at the European School Copenhagen will show the highest standards of conduct.
- the staff will be opening and welcoming and offer opportunities for parents to become involved in the school life.
- they will receive information about their child's progress, behaviour and any issues that arise in a prompt fashion.
- they will receive a reply to emails within approximately five working days.
- they will be listened to and the teacher and appropriate staff will do their best to help.
- the school has a behaviour policy which creates a safe and caring environment for all.
- the staff consistently implement the code of behaviour, sanctions and rewards.
- any concerns they have will be taken seriously and fairly, with balanced input
- priority will be given to achieving solutions as soon as possible.
- there will be open lines of communication and complaints are settled as quickly and as informally as possible.

5. Children at the European School Copenhagen

The European School Copenhagen can expect that the children:

- will follow the six values of the school.
- will not interfere with the learning of others.
- will show respect to all staff and peers.

Europaskolen København European School Copenhagen



- will use appropriate language at all times.
- will follow the rules put in place by the school.
- will come to school ready to learn and to work hard in all lessons.
- will choose appropriate ways to show their feelings and thoughts.

Annex 6.1. Draft Code of Conduct