

# Minutes from meeting in the European School Board and the Campus Board Sankt Annæ Gymnasium

Date:	26th of September 2016
Time:	16.30 - 18.30
Location:	Sankt Annæ Gymnasium, lærerværelset.
Members:	Jonas Christoffersen, Marianne Zibrandtsen, Hans Bryuninckx, Joel Samaha, Henriette Vollmers-Hansen, Caroline Warner, Elsebeth Aller, Ella Wieberg, Sif Schønheyder, Rasmus Hornecker, Edward Pedersen, Allan Severin, Connie Mikkelsen, Anette Holst, Hanne Schmidt
Excuses:	Poul Toftdahl, Nynne Dalå, Jens Kramer Mikkelsen
Guests:	Martin Kristiansen, Mogens Halken, Hanne Mølgaard
Minutes:	Liv Gunnarsen

## **Agenda:**

The members of the boards introduced themselves. Ella Wieberg and Sif Schønheyder are new representatives from the student councils at the high school and folkeskole at SAG.

### **1. Approval of the agenda**

#### 1.1. Annex - agenda

Jonas informed that point 11 on the agenda (the strategic focus points for SAG) was not for discussion and decision as was stated on the agenda.

Henriette asked to have a few points added to the agenda, preferably before miscellaneous as she is only in the ESCPH board and was leaving before the end of the meeting.

Jonas commented that most of the issues were already on the agenda.

***After these points the agenda was approved.***

## **2. Minutes ESCPH and Campus – for approval**

- 2.1. Annex – Minutes from department and Campus Board meeting July 2<sup>nd</sup> (Campus Board)
- 2.2. Annex – Minutes from the European School Board meeting June 7<sup>th</sup> (European School Board)

***The minutes from both meetings were approved.***

## **3. Information by Anette Holst**

- 3.1. Yearbook 2016/17 - <http://sag.dk/news/nyt-aarsskrift/> (Both boards)

Anette informed that SAG has made a new type of yearbook this year. This year the yearbook is only electronical.

Hans commented that the yearbook looks great.

Henriette commented that there is not much focus on ESCPH in the book, but that it is nice to have.

***The board received the info and liked the format change.***

## **4. School start /Admission ESCPH – information (European School Board)**

Hanne Schmidt informed the board about the school start and admission at ESCPH.

- She said that the school start had been good, but busy. The school received many applications this year and all classes were full at school start. Since then a few students have moved, and these places are being filled at the moment.
- She further informed that a number of new teachers have started this year. As the school has grown with two new classes and three teachers have left the school. One of the new teachers fell ill just before school start and therefore all timetables had to be redone just before school start. The school managed to cover the timetables with help from a substitute and flexibility from the teachers.
- Regarding the fence between the playground and the harbour, the municipality decided before the summer holiday that there should be a barrier of some kind and that the parents from ESCPH and SIS should be involved in a process where they will be heard regarding their views on the issue. The municipality has promised that the building fence stays up until a decision has been made.
- All classes in school is now having swimming lessons. The swimming classes are draining on staff resources as it takes 1,5 full-time teacher position to cover swimming.

- This school year music classes at ESCPH this year is covered by music teachers from SAG. One of them will also start the school choir at ESCPH.
- At the moment the municipality is reviewing the admission criteria and process at ESCPH. And that the process will be done before ESCPH in November opens for admission to the coming school year.

Henriette commented that she thinks the ESCPH board could add value to the process of reviewing the admission criteria.

The board takes note of the information and repeats its wish that the municipality hears the board regarding the admission criteria. Anette will discuss it with the municipality.

Henriette comments that a fence around the new school at Carlsberg has not been discussed. She believes a fence around the new school is necessary if the school wants to be an attractive international school.

Hans also supports the idea of a fence around the new school.

#### **5. News about staff at ESCPH – information (European School Board)**

Anette informs that ESCPH has hired several new members of staff and will continue to hire. One of the reasons for this is that some staff members has left the school. Anette said that it is to be expected that there is more mobility at an international school among teachers. Anette further informed that she and Hanne had received a letter from the parents in 3.DK, who expressed concern about the number of teachers leaving the school.

Anette further informed that she and Hanne had a meeting with the concerned parents and that the issue of retention of teachers has been discussed in the Parents Council and in the MED committee. In the MED committee it was decided to conduct a survey among the teachers about what works well and what doesn't work well concerning the working environment at the school. She also informed that some of the issues that had been mentioned at the MED meeting as stressfull had to do with the school building for example noise, the canteen etc. Also the communication with parents could be stressful for some teachers.

A discussion took place about the following issues:

- Communication between parents and teachers
- Parents Handbook
- Cultural differences

- School/parents communication
- Pedagogues/ KKFO

***The board takes note of the discussion. In regard to the retention of teachers the school will work on two issues: 1) The working environment and 2) The communication between school and parents.***

## **6. Update regarding the hearing on the organisation of the future after school care at the European School Copenhagen – information (European School Board)**

Anette informed that it has been decided that the after school care at ESCPH will be a KKFO. The KKFO will be established at the latest next summer, but hopefully already in the spring.

Caroline asked if the KKFO will admit children before summer.  
Anette answered that they do not know yet.

***The board takes note of the information.***

## **7. Follow-up on accounts for ESCPH per July 2016 – information**

### 7.1. Annex – Follow-up on accounts ESCPH (both boards)

Hanne Mølgaard went through the half year budget for ESCPH. After six months 31 % of the budget had been used. Now more staff has been hired and the management expects to be near 100 % use of the budget by the end of the year.

***The board took note of the information.***

## **8. Strategic focus points for ESCPH – for discussion and decision**

### 8.1. Annex – Evaluation of strategic focus points for ESPCH 2015/16 (both boards)

### 8.2. Annex – European School Copenhagen strategic focus points 2016/17 (both boards)

Hanne Schmidt presented the evaluation of the strategic focus points for 2015/16. She notified the board to the points where the evaluation wasn't in accordance with the plan.

- A planned survey on the website was not done since the website was delayed. The administration will do a survey in the beginning of 2017.
- The Visible Learning programme is still ongoing so the evaluation has not yet been carried out.
- Due to time constraints ICT was not evaluated with teachers but only with teachers and coordinators.

Jonas commented, that he thinks the school has done a good job during the year.

Hanne Schmidt presented the new strategic focus areas:

- School identity. The school will continue to work on developing identity, values and traditions at the school.
- Language and literacy. ESCPH has many bilingual, trilingual kids. It is important to have focus on their language and literacy. The school will work on competence development of teachers in cooperation with Metropol.
- Teamwork and harmonisation. Focus on developing one school and harmonise as much as possible across the two sections. There will be a cooperation with the municipality in regard to developing the teamwork between teachers.
- Wellbeing of pupils. The school has focus on the wellbeing of pupils. The school now has a wellbeing coordinator (the position is shared by two teachers this year) and will work on an anti-bullying strategy in the coming year.

Henriette suggested that it might also be an idea to focus on the wellbeing of the teachers.

Hanne answered that the management would organise pedagogical days for the teachers where it could be discussed.

Henriette suggested that the management work together with the parents on this issue. The parents have a lot of resources and networks and could perhaps help for example with the issues of finding accommodation.

Jonas suggested that the parents could be included in the evaluation of the focus points concerning school identity/values and language and literacy. As an example, part of the evaluation of the school identity point could be to ask the parents if they were familiar with the school values.

***The board approved the strategic focus points for 2016/17.***

## **9. Proposal for vision for SAG – discussion of the continued process (both boards)**

### **9.1. Annex – Draft vision for SAG**

Anette presented the draft vision for SAG. The draft is a first attempt on a joint vision for ESCPH and SAG and was developed by a working group with representatives from both departments on the basis of the Campus meeting in the spring where ideas for the vision were brainstormed and discussed.

Marianne commented that she liked the format. She thought it was good to start the bullet points with a verb. Showing that the school is actively working on these issues. She further commented that 'respect' was a word that was discussed a lot in the Campus meeting in the spring, and maybe it could be added to the vision.

Ella asked who the vision was made for and how it is going to be used.

Anette answered that the common vision had been requested by the municipality and that the individual schools would also have their own visions guiding their work.

Hans commented that it could be an idea to work with common values instead of visions. He suggests that the school might have more in common in terms of core values. Values that you can share and apply to the different kinds of school.

Henriette commented that ESCPH does not have a strong focus on music and suggested that this should not be part of the joint vision.

Jonas also commented that maybe they should not try to make things common for both schools but keep the differences. He suggested maybe to work with different missions, but a joint vision.

Marianne further commented that the vision should be functional for the politicians.

Jonas commented that it was important that the vision made sense for both schools.

Caroline commented that one of her reasons for signing up her children up at ESCPH was that the website said the school would have a science profile and she doesn't see this reflected in the vision.

Hans suggested the following framing for the work with the vision: (Multi)cultural, creative learning environment that prepares young people to become engaged global citizens.

***The work on the vision will continue in the working group and Anette will inform the working group of the comments from the boards.***

## **10. Follow-up on accounts for SAG per July 2016 – information**

- 10.1. Annex – Follow-up on accounts "Folkeskole"/Singing school (Campus Board)
- 10.2. Annex – Follow-up on accounts High School (Campus Board)

Hanne Mølgaard fremlagde halvårsregnskabet for folkeskolen og sangskolen som er på 48 % i forhold til budgettet. Hun konkluderede at halvårsregnskabet for folkeskolen så godt ud og prognosen var at de vil overholde budgettet.

Hanne Mølgaard fremlagde halvårsregnskabet for gymnasiet og MGK. Udgifterne er på 49 % i forhold til budgettet. Hun konkluderede at det overordnet ser ud som om de overholder budgettet.

***Bestyrelsen takker for orienteringen.***

## **11. Strategic focus points for SAG – information**

- 11.1. Annex – Evaluation of strategic focus points for SAG 2015/16 (Campus Board)

## 11.2. Annex – SAG Strategic focus points 2016/17 (Campus Board)

Indsatsområderne for Sankt Annæ er blevet behandlet på afdelingsmødet og Campusbestyrelsen har derfor kun fået dem til orientering. Anette spurgte om der var nogle spørgsmål til enten evalueringen eller de nye indsatsområder.

Marianne kommenterede at hun synes det er en flot dokument og dejligt at se alle tingene samlet. Hun føler at de er kommet godt rundt om mange vigtige hjørner på skolen.

Ella fortalte at arbejdet med mindset fungerede godt i gymnasiet. De har debatteret i elevrådet at mange føler sig stresset og mindset indsatsen virker i forhold til dette.

Marianne spurgte hvordan det gik med at få midler fra kompetencesekretariatet. Martin svarede at de ikke havde fået midler, men deltog i forløbet for egne midler.

***Campus bestyrelsen sagde tak for orienteringen.***

## 12. High School

### 12.1. Provisional orientation about the new high school reform (Campus Board)

#### 12.1.1. Annex – letter from the ministry

Martin fortalte at gymnasiet har skulle spare 2 % i omprioriteringsbidrag i år og at det ser ud som om de skal spare det samme næste år og de følgende år frem til 2020. De har valgt at oprette 8 gymnasieklasser i dette skoleår i stedet for 7 og det har været en måde at finde pengene på.

Martin fortalte videre at har været meget fokus på unges alkoholforbrug i medierne og i denne forbindelse særligt fokus på gymnasierne og gymnasiefester. Dette har særligt baggrund i en ny rapport som er udkommet. Debatten har givet anledning til at de på gymnasiet vil se nærmere på elevernes alkoholforbrug og gymnasiets politik i forhold til dette.

Martin orienterede bestyrelsen om den nye gymnasiereform og konsekvenserne for gymnasiet på SAG. Han orienterede om de elementer der er kendt nu og tilføjede at der kan ske ændringer i forbindelse med endelig vedtagelse af lov og bekendtgørelse.

Martin fortalte videre at den største ændring i reformen er afskaffelsen af AT, som har fyldt meget i gymnasiet. Det var i AT at eleverne især arbejdede tværfagligt. Nu skal dette tværfaglige samarbejde ske i forbindelse med SRP, der nu som noget nyt skal afsluttes med en mundtlig prøve.

SAG har sendt en ansøgning om dispensation til ministeriet for at få lov til at lave en speciel studieretning med musik, drama og engelsk. Planen er indtil videre at bestyrelsen beslutter studieretningsudbud den 6/11 og SAG holder orienteringsaften 19/1. Gymnasiet har en styregruppe med ledelses- og medarbejderrepræsentanter, der arbejder med hvordan reformen skal implementeres.

Jonas spurgte, hvad der bliver anderledes i gymnasiet efter reformen.

Anette svarede at afskaffelsen af AT er en stor ændring og vil gøre det tværfaglige gymnasium smallere. Organisatorisk bliver udfordringen at studieretningsvalget kommer til at ligge så sent. På den måde ved man først sent, hvor mange elever der vælger hvilke studieretninger og dermed hvilke fag.

Marianne kommenterede at studieretningerne nu bliver defineret af to fag frem for tre fag og på den måde er det forholdsvist nemt at skære i antallet af studieretninger. Til gengæld betyder det at elever skal have en masse valgfag i stedet.

Ella kommenterede at hun synes det ville være fint, hvis gymnasiet arbejdede videre med alkoholpolitik. Det er rart med politikker som eleverne kan tage udgangspunkt i.

***Bestyrelsen takkede for orienteringen.***

### **13. Orientation**

#### 13.1. News from the student councils (Campus Board)

Ella fortalte at de kun har haft ét møde i elevrådet, som mest var introduktion.

Sif fortalte at det samme gjorde sig gældende i folkeskolens elevråd.

### **14. Miscellaneous**

#### 14.1. Annex – Overview of meeting dates for the 3 boards

Marianne fortalte at hun stopper som rektor på Aurehøj gymnasium, men sidder hendes valgperiode ud i SAG bestyrelsen.